



Title of Position: Children's Ministry Director

Hours: 25hrs/week

Pay: \$21 per hour

Reports: Lead Pastor and Operations Manager

Expectation:

Riverside Community Church is seeking a passionate, energetic, and faith-driven Children's Ministry Director who is excited about investing in the lives of children and families. This individual will have a heart for ministry, a gift for leadership, and a desire to make a meaningful difference in our church and surrounding community. The ideal candidate thrives in a team environment, loves working with kids of all ages, and is committed to equipping and leading volunteers to create a safe, engaging, and Christ-centered environment.

Eligibility Criteria

We are looking for someone who:

- Is excited about the opportunity to lead and grow a thriving children's ministry
- Has a heart to mentor and develop leaders
- Is passionate about helping kids build a strong spiritual foundation
- Sees ministry not just as a role, but as a calling to make a lasting impact

Leadership & Vision

- Develop, lead, and continually refine the vision and strategy for children's ministry (birth through Grade 5)
- Create a welcoming and engaging environment where children feel valued, safe, and excited to learn about faith
- Align children's ministry with the overall mission and values of Riverside Community Church

Volunteer Development

- Recruit, train, and support a strong team of volunteers
- Foster a positive, encouraging culture among ministry leaders and helpers
- Provide ongoing coaching, communication, and appreciation for volunteers

Program Development

- Plan and oversee weekly children's programming, including Sunday services and special events
- Select and implement age-appropriate curriculum that supports spiritual growth
- Coordinate seasonal events such, holiday programs, and outreach initiatives.

Community Engagement

- Build strong relationships with families within the church and the wider community
- Develop outreach opportunities that connect children and families to Riverside Community Church
- Actively seek ways to make a meaningful difference in the local community

Safety & Administration

- Ensure all ministry areas follow safety and child protection policies
- Maintain organized records, scheduling, and communication systems
- Manage ministry budgets and resources responsibly

Qualifications & Traits

- A vibrant and growing personal faith
- A genuine love for working with children and families
- Proven leadership and team-building skills
- Strong communication and organizational abilities
- Creative, energetic, and adaptable approach to ministry
- Ability to inspire and equip others to serve
- Experience in children's ministry (preferred but not required)